



Noncredit Retreat

Meeting Date: May 19, 2017

Meeting Time: 9am – 12pm

Location: 1705

Present: Char Perlas (facilitator), Kristin Lima (facilitator), Erin Kelly (note taker), Michelle Chan (note taker), Angela Castellanos, Wayne Phillips, Homeira Foth, Angela Blair, Hisako Hintz, Jessica Todd, Dale Wagoner, Kent Uchiyama, Christine Santiago, Stacy Thompson, Stephanie Zappa, Megan Parker, Sara Parker, Heather Clements

Topic	Information
<p>Retreat objectives After this retreat, participants will:</p> <ul style="list-style-type: none"> • Create a mission and goals related to the development of Noncredit Curriculum • Build a structure and a timeline for developing and approving Noncredit Curriculum • Compare and contrast noncredit programs developed by other colleges <p>Noncredit</p> <ul style="list-style-type: none"> • Definition • Benefits: Why non-credit? • Levels • COR Requirements 	<p>Retreat objectives</p> <p>Norms:</p> <ul style="list-style-type: none"> - Finish on time—12:00PM - Take breaks as needed - Stand up/ Sit down - All ideas are welcome - Limit the rabbit holes <p>Noncredit</p> <p>Definition “What is Non-Credit”:</p> <ul style="list-style-type: none"> - Zero unit courses with no fees designed to help students reach personal, academic, and professional goals <p>Benefits:</p> <ul style="list-style-type: none"> - Affordable - Free - Open entry/ exit (optional), not all noncredit courses are setup that way: <ul style="list-style-type: none"> o Can be shorter than 17weeks - Doesn’t affect the 30 unit limit <p>Benefits for Faculty:</p> <ul style="list-style-type: none"> - Freedom to tailor course curriculum - Focus on skill attainment - Students can repeat courses, practice skills, and become more proficient - Opens the equity door - Noncredit can be a coreq or prereq for a credit course <p>Levels:</p>

Mission Statement

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Examples of Noncredit programs at other colleges

- Homeria
- Christine

Enhanced noncredit – these courses receive full funding
CDCP noncredit— full apportionment, but faculty does not necessarily get the same pay
Noncredit + AB86— full apportionment, but faculty gets paid by lab rate

Some potential concerns:

- Do the noncredit appear on transcripts?—YES
- Some students take ESL courses for credit to qualify for financial aid, what will happen if these ESL courses become noncredit? How will this affect their financial aid?
- Open labs don't capture the students attending
- The minimum units to qualify for Financial Aid- 6 units is min for non-disabled students

Developing the COR

- Non credit and for credit the same process
- Needs to go through local Curriculum Approval Process, Board Approval, then State Approval

Examples of Non-Credit from Other Schools

(Homeria)

What have we seen as non-credit options at other schools?

- Sequences of courses, leading to a certificate. Certificates were anywhere from 2 to 6 non-credit courses
- Non-credit and credit in the same classroom
- Had full courses that were offered for non-credit
- Support of credit courses (like MathJam). Preparation courses are really popular
- Tutoring

College of the Sequoias

- Run credit and non-credit in the same classroom
- Took a lot of time (years), and a lot of money
- Had to hire specialty positions to coordinate the ESL non-credit program

Canada College

- Has Math Jams, Physics Jams, Word Jams for ESL students

Palomar

- Have their Non-Credit courses and programs grouped together in the catalog, easy to find
- Very robust non-credit program

Laney College

- Designed a sequence of 4 non-credit courses to bridge from adult school to college level courses
- Laney, Berkeley City, College of Alameda are all involved with developing these programs
- Have been assured that both full-time and part-time who teach non-credit will be paid at their regular rate.
- Part timers and full time faculty are co-teaching.

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- Since they work with the adult school they are working out how adult school instructors will be compensated if they are teaching a non-credit course for Laney
- Laney has a space issue, they need more rooms. Looking at having the first two classes in the sequence at an off-campus site, then transitioning to the college for the remaining courses.

Las Positas College

- They are ahead of us, but not that far ahead of us.
- Non-credit task force
- Only have two non-credit courses right now, both are in tutoring. General tutoring and a fire science tutoring course (not currently offered)
- Their Math Jam is non-credit and they are serving a lot of students since it's free (200+)
- Need to come up with a district-wide policy for compensation and philosophy
- What type of Non-Credit do we want to offer? What levels? How do we best serve our study population?
- LPC wants to meet with Chabot at convocation to discuss our non-credit philosophy and how we can work together going forward
- How do we address the fact that our ESL and Math programs do not align? (Dale)
 - o Even though our programs (ESL) are different, they are both academic. So we are looking to design a course that prepares them for the same skills (Angela)
 - o Our district promotes a concept of a shared curriculum, but it may not be the reality (Dale)
 - o We wanted to align our curriculum but it got stuck (Hisako)
 - o Right now LPC and CC have different rubrics so the colleges can have some differences but at some point there needs to be some commonality. We need to be aware that we will hit a wall. (Dale)

What's happening with Adult Ed?

- The meetings keep getting canceled
- ESL faculty were attending but the meetings keep getting canceled and nothing is happening with this program right now
- Christine Santiago volunteered to be the liaison for Adult Ed
- VP Thompson to follow up on the status of Adult Ed at Chabot

Compensation is currently in negotiations.

- Currently non-credit courses are paid at 0.56 (need to confirm)
- We do not do a two-tiered compensation for part-time vs. full-time (Christine)

Feedback from the Non-Credit Summit

- Non-credit started to support immigrants (1978) in California
- 2007 Senate Bill 1861 introduced CDCP non-credit courses
- Goal of CDCP is to have equity between credit and non-credit classes

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<p>Small Group Activities:</p> <ul style="list-style-type: none"> • Development of Noncredit mission and goals • Development of Noncredit COR and Practice Approval/Denial Activity 	<p>Mira Costa College</p> <ul style="list-style-type: none"> - Courses go through the curriculum process. Course outline looks like our standard course outline for a credit course. Includes SLOs! - Their non-credit courses are mirror courses for their credit courses. These courses are the same as the credit courses, but they are offered as non-credit <p>Rancho Santiago Canyon College</p> <ul style="list-style-type: none"> - Student Success and Support Program educational plans include non-credit courses - Have High School at the college. They offer high school courses through the community college, in partnership with the Adult Ed program - Have classes for seniors to teach them how to use the internet, in conjunction with their sewing class, they can sell things on Etsy - Our non-credit courses can be CREATIVE! - We need to support our senior population and improve their quality of life by offering courses to keep them engaged with life (Brain Fitness classes, back-to-work classes) <p>Mount San Antonio College</p> <ul style="list-style-type: none"> - Have certificates for computer classes (targeting seniors) - Support seniors by offering opportunities to update their skills and have a meaningful life <p>Assembly for Higher Ed</p> <ul style="list-style-type: none"> - Need to advocate to our legislation to keep non-credit from falling down the rabbit hole <p>Adult Ed Block Grant</p> <ul style="list-style-type: none"> - AEBG ongoing funding - Evidence-based grant - Expansion of AB540 (need to research more) - Allied Health (need to research more) <p>High priority issues</p> <ul style="list-style-type: none"> - Implement an option for census based cap for CTE - Eliminate two tiered system - Establish local curriculum approval for non-credit and allow quick response to industry demand, think about partnerships with industry <p>Small Group Activities:</p> <ul style="list-style-type: none"> - Information will be compiled. Mission and goals will be presented to the group - COR template to be made available with other resources – COR Samples developed: Calculations and Measurements Building Blocks, English Skills Prep, ESL 500A/500B, MTH 122
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