



Division of Science and Mathematics
 Meeting Date: Feb. 21, 2017 (Flex Day)
 Meeting Time: 11:15am – 1pm
 Location: room 1801

Present: Abrao N., Alegre J., Anderson S., Bauzon F., Braganza A., Braselton M., Caldwell D., Cattolica R., Chun D., Coreno C., Crew D., Dave T., Davis M., Dockter L., Enriquez E., Enriquez V., Faulkner D., Fouquet D., Gibson D., Gonzalez T., Hanhan D., Hansen L., Hildreth S., Ho M., Ishibashi K., Joshi D., Kelly E., Lange J., Marawala Z., Mayer B., Otto R., Pitcher W., Sawhney H., Schumacher M., Stubblebine C., Tsao J., Wells A., Weiser C., Wu P., Yest R., Zelma T., Gerry J.

Topic	Information/Action
<p>QUICK ANNOUNCEMENTS (11:15a – 11:20a)</p> <p>FOLLOW UP ITEMS (11:20a – 11:30a)</p> <ul style="list-style-type: none"> • Scheduling Meeting – <ol style="list-style-type: none"> a. Roadmaps and Sequence Charts – Finalized? If not, when? b. Online Scheduling Systems – Feedback? <ol style="list-style-type: none"> 1. 25 live update <p>NEW ITEMS (11:30a – 12p)</p> <ul style="list-style-type: none"> • Classroom Management Strategies and Review <ol style="list-style-type: none"> a. Sharing of best practices: How do you maintain a positive classroom climate? b. Review of Student Code of Conduct: What do you do when a student breaks the code of conduct? • Cultivating a culture of Student Success <ol style="list-style-type: none"> a. Sharing best practices: How do you promote student success within your classroom? Supplemental guides, one-on-one meetings, etc... <p>Working Lunch (12p – 1p)</p> <ul style="list-style-type: none"> • Subdivision Meetings – This time can be used to: 	<p>ANNOUNCEMENTS</p> <ul style="list-style-type: none"> • Earth Week: April 18 – 21st. March for Science: Sat. April 22nd in SF ACTION: If interested in the March for Science, please contact Debra Caldwell. • New section on 'Faculty and Staff Resources' Division Wiki Site: Interesting Articles <p>FOLLOW UP ITEMS</p> <ul style="list-style-type: none"> • Roadmaps and Sequence Charts – To be discussed at March 2nd Division Meeting. <p>NEW ITEMS</p> <ul style="list-style-type: none"> • Classroom Management Strategies: <ol style="list-style-type: none"> A. Build a sense of community B. Humor C. On first day, talk about respect D. Establish and Discuss Rules and apply consistently/fairly E. Acknowledge and correct your own mistakes F. Presentation on Division Wiki Site • Review of Student Code of Conduct: <ol style="list-style-type: none"> A. See Handout on Division Wiki Site ACTION: Char and/or Dave F. to bring up 'Phone Issue' at Facilities meeting. Also, to have the Chabot Security extension (6923 or 6666) listed on existing classroom phones. • Cultivating Student Success – Best Practices: <ol style="list-style-type: none"> A. Respect B. Study Guide

Mission Statement

Chabot College is a public comprehensive community college that prepares students to succeed in their education, progress in the workplace, and engage in the civic and cultural life of the community. Our students contribute to the intellectual, cultural, physical, and economic vitality of the region. The college responds to the educational and workforce development needs of our regional population and economy. As a leader in higher education, we promote excellence and equity in our academic and student support services. We are dedicated to student learning inside and outside the classroom to support students' achievement of their educational goals.

<p>a. Discuss any pressing items within your subdivision b. Continue Discussions of the items above c. Complete Work Based Learning Form</p> <p>Reminders</p> <ul style="list-style-type: none"> • Evaluations – Please complete and/or submit • Submit Census for Short-Term Classes. Due dates for short term are on Division Wiki Site. 	<p>C. Addressing Pre-Req and Basic Skill needs D. Active Learning – Flash Card and Short Assignment Activities E. Pre-Class email with 'Things to Do on First Day' Guide F. Implement STEM Center Study Skills Workshops facilitated by Faculty. G. Read 'A Mind for Numbers: How to Excel in Math and Science'</p> <p>ACTION: Please send Char any additional resources to post on Wiki. Please notify Char of your interest to facilitate STEM Center Workshops. Char to request funding for copies of 'A Mind for Numbers' book</p>
<p>Other? – Future items: NEXT Meeting: March 2nd - To be facilitated by Cindy Stubblebine</p>	

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