



**Division of Science and Mathematics**

Meeting Date: Feb. 1, 2018 (Flex Day)

Meeting Time: 9am – 9:50am

Location: room 1803

Present: M. Rodriguez-Larrain, D. Quigley, A. Gonzalez, D. Caldwell, D. Fouquet, J. Tsao, T. Zemla, M. Horne, D. Hanhan, M. Firouzi, L. Hansen, A. Peters, E. Kelly, C. Enriquez, V. Enriquez, M. Jensen, J. Alegre, N. Abrao, R. Otto, R. Yest, L. Dockter, Z. Marawala, C. Weiser, D. Gibson, D. Chun, A. Nhan, M Kang, A. Mueller, A. Sharma, J. Traugott, D. Joshi, S. Lee, K. Ishibashi

Topic	Information/Action
<p><b>WELCOME AND QUICK ANNOUNCEMENTS (9a – 9:05a)</b></p> <p><b>NEW ITEMS (9:05a – 9:25a)</b></p> <ul style="list-style-type: none"> <li>• <b>BIOL Building: Phase 1 Update – Ann Kroll (9:25a – 9:35a)</b></li> <li>• <b>On boarding new FT Faculty: Safety &amp; Orientation Leads Needed – Char (9:35a – 9:50a)</b></li> <li>• <b>Subdivision Meetings</b> – This time can be used to meet with your sub-divisions to discuss:               <ol style="list-style-type: none"> <li>a. Topics associated with upcoming Full Time hiring (Paper Screening, Interview Questions, Teaching Demo, etc...)</li> <li>b. SU/FA 2018 Schedules/Assignments</li> <li>c. Curriculum/SLO</li> </ol> </li> </ul> <p><b>Reminders</b></p> <ul style="list-style-type: none"> <li>• <b>Evaluations</b> – FT Tenured Evals not submitted last semester, must be submitted this semester. Please complete PT evals as scheduled (all new PT Faculty must be evaluated).</li> <li>• <b>Submit Census for Regular Term Classes</b> – DUE FEB. 5, 2018</li> </ul> <p><b>Other? – Future items: Division Retirement Party</b>  <b>Next Meeting-March 1<sup>st</sup>, 2018</b></p>	<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• Paving to occur Fri. Feb 2, 2018</li> <li>• The Bridges Program is looking to recruit students majoring in BIOL. Brochures available in the Division Office. For more information, you can contact Rebecca Otto.</li> <li>• MESA has space! Please refer interested students to the MESA Center. For more information, contact Maria Rodriguez-Larrain.</li> </ul> <p><b>BIOL Building: Phase 1 Update</b></p> <ul style="list-style-type: none"> <li>• Ground breaking, in Lot C, will commence around March 5, 2018. Construction will continue through Oct 2019 with a scheduled opening of SP2020.</li> <li>• There will be limited pedestrian access on the side of Lot C.</li> <li>• Sound wall will be put in place but, be forewarned that it will be noisy.  <b>ACTION: Faculty conducting exams near the construction site (2100/3900) should provide test/quiz schedules to Ann Kroll ASAP.</b></li> <li>• Weekly construction meetings will be held as well as quarterly meetings with Division members. At the quarterly meetings, updates and pictures will be provided.</li> <li>• Sprinkler installation around 2100 will begin Summer 2018.</li> <li>• FF&amp;E group will start meeting Fall 2018</li> <li>• The building is 1.5 million over cost. Funding will come from 2 different sources.</li> <li>• The building will consist of 5 labs, prep areas, cadaver room, and 2 study rooms. It will be LEAD silver.</li> <li>• Parking assessment was conducted to indicate parking needs.</li> <li>• Facilities presentation is scheduled at the Student Senate meeting on Feb. 5<sup>th</sup>. All are encouraged to attend.</li> </ul> <p><b>On boarding new FT Faculty: Safety &amp; Orientation Leads Needed</b>  <b>ACTION: If interested, please email Char</b></p>

**Mission Statement**

*Chabot College is a public comprehensive community college that prepares students to succeed in their education, progress in the workplace, and engage in the civic and cultural life of the community. Our students contribute to the intellectual, cultural, physical, and economic vitality of the region. The college responds to the educational and workforce development needs of our regional population and economy. As a leader in higher education, we promote excellence and equity in our academic and student support services. We are dedicated to student learning inside and outside the classroom to support students' achievement of their educational goals.*