

**QUESTIONS AND ANSWERS RELATED TO PROFESSIONAL RESPONSIBILITY  
FOR PART-TIME FACULTY  
February 7, 2017**

**WHAT IS PROFESSIONAL RESPONSIBILITY?**

**18I.7 Faculty Standards**

**c. Professional Responsibilities for All Part-time Faculty**

(1) Participate in program and subject area improvement tasks such as creating and assessment of Student Learning Outcomes (SLOs), Service Area Outcomes (SAOs), Course Learning Outcomes (CLOs) and Program Learning Outcomes (PLOs), program review, and curriculum development.

Agreement—CLPFA/Chabot-Las Positas Community College District Article 18 - Page 190  
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**HOW MUCH PROFESSIONAL RESPONSIBILITY IS A PART-TIMER REQUIRED TO DO?**

**18T. Required Professional Responsibility Hours for Part-Time Faculty**

Professional responsibilities listed in [Article 18I.7c.](#) shall be considered to represent one (1) hour per semester per CAH. For example:

- A Part-time unit member with an assignment of three (3) CAHs will have a professional responsibilities obligation of 3 hours per semester.
- A Part-time unit member with an assignment of six (6) CAHs will have a professional responsibilities obligation of 6 hours per semester.

Furthermore, it is agreed that Part-time unit member requested to perform professional duties beyond one (1) hour per semester per CAH shall be paid at the “F-Hour” rate for the additional time. It is understood that payment for additional professional duties must be pre-approved by the appropriate Administrator.

Professional responsibility hours, as defined in Article 18T, do not count in the Sixty-seven Percent (67%) Law limit

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**WHAT IS A PART-TIME FACULTY MEMBER’S FLEX DAY OBLIGATION?**

**18V. Staff Development Obligations For Part-Time Faculty**

See [Articles 29B.1, 29C.2, and 29D.2](#) (Staff Development) for obligations of Part-time Faculty to attend mandatory Flex Days; and [Article 1C.4g.](#) for Flex Day definitions.

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**29B.1 Obligation Of Part-Time Faculty**

If a Part-time unit member has a class cancelled during a scheduled Mandatory

Flex Day, then the Part-time unit member shall be obligated to attend the same portion of the Mandatory Flex Day as the length of the cancelled class. (For example, if the cancelled class was one (1) hour, then the Part-time unit member shall be required to attend one (1) hour of the Mandatory Flex Day activities.)

### **29B.3 Flex Obligation When Load Requirement Is After The End Of Flex Day**

If a Contract, Regular, or Temporary Leave Replacement unit member has a contract obligation for Load on a Mandatory Flex Day that starts after the end of the Mandatory Flex Day obligation, that unit member shall be excused from the entire Mandatory Flex activity but shall meet his/her scheduled evening Load and office hour obligation. If Load is split between day and night the unit member shall attend three (3) hours of Mandatory Flex obligation as well as his/her scheduled evening Load and office hour obligation.

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### **29C.2 Part-Time Faculty**

Part-time Faculty unit members who participate in Mandatory Flex Day activities as part of their Contract obligations shall not be compensated for their Flex Day activities. If a Part-time Faculty unit member attends a Flex activity for which his/her participation has been approved for compensation by management and which is in excess of his/her Contract obligations, then that unit member shall be paid hourly according to the “F-Hour” Rate on the Faculty Salary Schedule, see [Article 21G.2](#).

### **29D.2 Part-Time Faculty**

Part-time Faculty unit members who miss required hours of Flex activities shall have a one (1) hour for one (1) hour reduction in their Part-time Faculty Sick Leave.

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**PLEASE SEE FULL CONTRACT LANGUAGE AT THE FOLLOWING LINK:**

<http://www.clpccd.org/HR/documents/FULLFINALDOCUMENT112116.pdf>