



**Division of Science and Mathematics**

Meeting Date: Dec 7, 2017

Meeting Time: 12p – 12:50p

Location: room 1803

Present: J. Alegre, A. Braganza, D. Caldwell, R. Cattolica, C. Coreno, D. Crew, T. Dave, M. Davis, L. Dockter, E. Kelly, J. Lange, Z. Marawala, C. Enriquez, V. Enriquez, D. Fouquet, D. Gibson, A. Gonzalez, D. Hanhan, L. Hansen, S. Hildreth, M. Ho, K. Ishibashi, J McOmber, K. Mehl, A. Oliver, R. Otto, D. Quigley, M. Rodriguez-Larrain, H. Sawhney, J. Traugott, A. Tsao, J. Tsao, A. Wah, A. Wells, P. Wu, R. Yest.



Topic	Information/Action
<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li><b>Division Holiday Social: Thurs. Dec. 14<sup>th</sup> 4p – 6p</b> Buddy’s Bites and Brews</li> </ul> <p><b>Sensitivity Training</b></p> <ul style="list-style-type: none"> <li>Creating a <a href="#">Safe Space</a> Can you commit to one thing you will do create a safe space in your classes for next semester?</li> </ul> <p><b>Acknowledgements &amp; Accomplishments</b></p> <ul style="list-style-type: none"> <li>Acknowledgements</li> <li>Opportunity to share accomplishments Ex. Articulation agreements, curriculum development/revision, recognitions, events, etc...</li> </ul> <p><b>Brief Committee Updates – Information only. If you have questions, please contact the Division Rep after the meeting</b></p> <ul style="list-style-type: none"> <li>Academic/Classified Senate – Laurie Dockter/Kim Bononcini</li> <li>CEMC – Dave Fouquet</li> </ul>	<p><b>Sensitivity Training</b></p> <ul style="list-style-type: none"> <li>Creating a <a href="#">Safe Space</a>. Was not shown due to technical difficulties. <b>ACTION: Please watch the video and commit to one thing to help create a safe classroom environment.</b></li> </ul> <p><b>Acknowledgements &amp; Accomplishments</b></p> <ul style="list-style-type: none"> <li><b>Acknowledgments:</b> <ol style="list-style-type: none"> <li>The Division Faculty who have performed Discipline Coordinator duties without compensation.</li> <li>Dan Quigley for running the ENGR Subdivision as the lone FT Faculty Member.</li> <li>Jennifer Lange and Dave Fouquet for their statements at Board Meeting.</li> <li>Jennifer Lange for her work with FYE.</li> <li>BIOL Faculty for their contributions to Program Review.</li> </ol> </li> <li><b>Sharing of Accomplishments:</b> <ol style="list-style-type: none"> <li>Passing of Sanctuary Campus Resolution.</li> <li>Securing several ENGR 10 Articulation Agreements with local High Schools.</li> <li>Revision of PHYS curriculum to maintain articulation with UCB.</li> <li>Ranking of 5 Division Faculty within the top 18 through the faculty prioritization process (this spurred further discussion which resulted in the Division sending a letter to President Sperling for consideration of Math position #3 and #4).</li> </ol> </li> </ul> <p><b>Brief Committee Updates</b></p> <ul style="list-style-type: none"> <li><i>Academic/Classified Senate – Laurie Dockter/Kim Bononcini</i> – Chancellor’s response to the BAM model, although not presented at BOT meeting, to be added to the minutes (not proper Robert’s Rules of Order protocol). Guided Pathways – Needs Faculty involvement! 2018-2020 Senate Elections: Senate meetings are 2<sup>nd</sup> and 4<sup>th</sup> TH from 2:30p – 4:30p.</li> <li><i>CEMC – Dave Fouquet</i> – DEMC Target is 10,261.</li> </ul>

**Mission Statement**

*Chabot College is a public comprehensive community college that prepares students to succeed in their education, progress in the workplace, and engage in the civic and cultural life of the community. Our students contribute to the intellectual, cultural, physical, and economic vitality of the region. The college responds to the educational and workforce development needs of our regional population and economy. As a leader in higher education, we promote excellence and equity in our academic and student support services. We are dedicated to student learning inside and outside the classroom to support students’ achievement of their educational goals.*

<ul style="list-style-type: none"> <li>• COOL – Zarir Marawala</li> <li>• CTE – Dan Quigley</li> <li>• Curriculum – Erin Kelly</li> <li>• Facilities &amp; Infrastructure Technology – Najla Abrao</li> <li>• Health &amp; Safety – Andy Wells</li> <li>• Instructional &amp; Services Technology – Zarir Marawala</li> <li>• Outcomes and Assessment – Christine Coreno</li> <li>• Planning &amp; Resource Allocation (PRAC) &amp; Prog. Rev.– Jennifer Lange</li> <li>• Professional Development – Erin Kelly</li> <li>• <b>SASE – Need Rep (1<sup>st</sup> &amp; 3<sup>rd</sup> Thurs 1p – 3p)</b></li> </ul> <p><b>Reminders</b></p> <ul style="list-style-type: none"> <li>• <b>SU/FA 2018 Schedules:</b> Due Fri. Dec. 8<sup>th</sup></li> <li>• <b>Evaluations:</b> Contract Faculty Evaluation meetings should be scheduled prior to the end of the semester.</li> <li>• <b>Grades:</b> Due by 11pm on Jan 2, 2018</li> </ul>	<ul style="list-style-type: none"> <li>• COOL – Zarir Marawala – State requires hours spent outside of class for Online and Hybrid classes. 1 hour of lecture = 2 hours at home.</li> <li>• CTE – Dan Quigley – Prioritized SWF requests.</li> <li>• Curriculum – Erin Kelly</li> <li>• Facilities &amp; Infrastructure Technology – Najla Abrao</li> <li>• Health &amp; Safety – Andy Wells</li> <li>• Instructional &amp; Services Technology – Zarir Marawala</li> <li>• Outcomes and Assessment – Christine Coreno – Need Science Faculty to help assess ILO.</li> <li>• Planning &amp; Resource Allocation (PRAC) &amp; Prog. Rev.– Jennifer Lange – Faculty needed for true Program Review in STEM.</li> <li>• Professional Development – Erin Kelly – Flex is Feb. 1<sup>st</sup></li> <li>• <b>SASE – Need Rep (1<sup>st</sup> &amp; 3<sup>rd</sup> Thurs 1p – 3p)</b> – Revised Integrated Plan to be presented at Jan 16<sup>th</sup> BOT meeting.</li> </ul>
<p><b>Future items: Strategies to improve Basic Skills Student Success</b></p> <p><b>NEXT Meeting: Flex Day Feb 1. 2018 @ 9a – 9:50a in room 1803</b></p>	

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